

Role of the ECT co-ordinator

The coordinator will:

- Provide guidance and effective support to the ECT
- Carry out regular progress reviews throughout the induction period
- Undertake formal assessment meetings during the induction period, coordinating input from other colleagues as appropriate
- Inform the ECT during the assessment meeting of the judgements to be recorded on their formal assessment record and invite the ECT to add their own comments
- Ensure that the ECT's teaching is observed and feedback is provided
- Ensure the ECT is aware of how they can raise concerns about their induction programme or their personal progress, both within and outside of the school
- Take prompt, appropriate action if the ECT appears to be having difficulties
- Ensure that the mentor and the ECT complete learning activities and instructional coaching sessions on a weekly basis
- Provide a programme of professional development for mentors
- Organise and implement a personalised training programme (Wildern Way) that accounts for identified needs, strengths, the government teaching standards and the Early Career Framework (ECF) which is underpinned by evidence informed practice
- Work in collaboration with facilitators to ensure consistency of practice
- Making rigorous and fair judgements on progress towards embedding the teaching standards.

Personal qualities

- To lead by example, modelling excellent classroom and professional practice
- To establish a collaborative learning ethos by sharing good practice across the school, developing a culture of learning from each other.
- Keep up to date with new pedagogy/new technologies/curriculum initiatives and their use and impact to enhance learning across the school.
- Ensure lesson planning is maintained and recorded in the Teacher's Planner.
- Highly organised
- A good working knowledge of Google suite

KEY FOCI FOR 2021-22

To work alongside Assistant Headteacher with responsibility for ECTs in order to:

- Develop ECT Year 2 (2022-23) Wildern Way training
- Develop ECT Year 2 Mentor professional development
- Evaluate and develop the current ECT Year 1 programme ready for 2022-23 start
- To use ECT time on your timetable to complete learning walks in ECT classrooms to support student learning, behaviour and progress of students across the school