

C. Oakley BA Hons PGCE NPQH Headteacher

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S. Mann CEO

RMT/NWC/ljn 15 December 2023

Dear Parent/Guardian

Re: Year 7 and 8 Timetable changes starting January 2024

We are writing to let you know that after Christmas, Year 7 and 8 students will have a timetable change affecting the number of hours of study for Drama.

Unfortunately, due to a colleague leaving at Christmas, we have had to reduce the number of hours of Drama lessons your child is receiving so they will study one hour less of this each fortnight. We will be replacing this hour with an additional hour of Communication Studies. This will enable students to continue to study a broad and balanced curriculum and is within our staffing capacity.

Whilst this is undesirable, we feel it is preferable to make these changes so that your child(ren) can be taught by subject specialists, rather than have regular cover lessons.

As part of this re-timetabling and due to other staff changes (maternity leaves, new staff joining and two others who are leaving), there will be some changes to students' teachers so we will reissue timetables after the holidays to all students. Please discuss these changes with your child and ensure they have updated their timetable in their planner.

If you have any questions please feel free to contact your child's Tutor, ADOPA or DOPA or ourselves should you prefer.

Yours sincerely

Mrs R Thornton Assistant Headteacher Mrs N Cowan Deputy Headteacher





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