

Finance/jr

27 November 2018

Dear Parent/Guardian

A further update on the email regarding payments. It is the internal catering payment system at Wildern School that is not working. ParentPay is working properly and payments made using ParentPay for trips, topping up dinner money etc are being applied.

We have not been able to process any payments through the internal catering payment system and the balance you see if you look online will not include any purchases made today. As soon as the system is working again we will apply the charges incurred to your child's account. It is possible that this will not be until Thursday 29 November 2018.

In this instance we are able to allow the lunch account to go overdrawn if necessary in order to process the payments due. If your child's account does go overdrawn, then once you top up this overdrawn balance will be deducted from the top up.

Yours faithfully

H Manton

Mrs H Manton
Business Manager