

Finance/jr  
29 November 2018

Dear Parent/Guardian

The catering payment system is now working and we have processed all payments for Tuesday and Wednesday. The balance showing on your child's ParentPay account is therefore now up to date.

As advised some accounts will show as being overdrawn and this will be adjusted when the accounts are next topped up.

Please look at your child's account to see whether a top up is now needed.

Thank you for your patience while we have dealt with this.

Yours faithfully

*H Manton*

Mrs H Manton  
Business Manager