



wildernschool

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S. Mann CEO

ELE/tp
10 January 2024

Dear Parent/Guardian

Re: Year 7 – Arundel Castle – Wednesday 26 June 2024

The History Department is organising a day trip for Year 7 History students to visit Arundel Castle. We are able to take a maximum of 50 students. Students will be given a guided tour of the different sections of the castle, including the grounds, as well as the chance to handle artefacts and costumes. This experience will supplement and support students' understanding of the medieval world they have been investigating in their lessons this year.

The overall cost of the trip is £31.50. This includes transport, entrance to the castle and the dedicated tour with an education guide.

All students will require a packed lunch and water bottle which they will eat in a designated area of the castle site. If your child is entitled to a free school lunch, this will be provided for them.

Students will be representing the school on this trip so the highest standards of behaviour will be expected. Students are required to wear full school uniform.

Please complete the parental agreement form online through your Parentpay account to give consent for your child to attend this trip. You will be asked to provide your emergency contact details and any relevant medical information. If a deposit, or full payment, is required this will also need to be paid at the time. If you have not already activated your Parentpay account and require your login details please do not hesitate to contact the Finance Office at finance@wildern.org.

If you have been notified that we as a school receive Pupil Premium funding for your child, the cost of this trip will be covered. If this is the case, your Parentpay account will automatically reflect this but please complete the consent, emergency contact information and medical details through Parentpay as usual. The same procedures regarding oversubscription for the trip will apply.

If you would like your child to attend please complete the online Parentpay medical and consent section accompanied by a payment of £31.50 by Friday 1 March 2024.

There are 50 places available. In the event of oversubscription we will endeavour to take into consideration any students who may have missed out on trips previously due to oversubscription, and will allocate any further places by drawing names out of a hat. In the event of a place not being allocated, any monies received will be returned.

When taking a trip we take as many students as possible within the constraints we are bound by. We have to consider venue restrictions, travel arrangements and the impact on the rest of the school when staff are taken out of their curriculum areas to support a trip. Staff running and



supporting our school trips often do this outside of their working hours and do so voluntarily. As a school we work extremely hard to get this balance right for all parties involved.

Teachers accompanying trips carry enormous responsibility for the students in their care. The Senior Leadership Team reserve the right to withdraw students from the trip at any time should a student's attitude or behaviour not meet our expectations as a school. The Senior Leadership team will also consider whether allowing a student on a trip will cause concern with regards to safeguarding for them, other students or staff, and will make a decision based on this should it be necessary.

Yours sincerely

Ms E Elliott
Arundel Castle Trip Leader

